



*International Council for the development of Community Interpreting*

## CRITICAL LINK INTERNATIONAL CALL FOR OPEN BOARD POSITIONS 2019 -2022

The nominating committee for Critical Link International is looking for dedicated and motivated new Board members to fill the following positions in the organization:

- Treasurer
- Member-at-Large with the following expertise:
  - Membership Engagement
  - Organizational Growth and Sustainability
  - Event Management
  - Communication and Social Media

Critical Link International is dedicated to the advancement of community interpreting in the social, legal and health sectors. Critical Link works to reflect and connect both the visual and spoken language communities. The CLI mandate is accomplished through:

- Promoting the establishment of standards that guide the practice of community interpreters
- Encouraging and sharing research in the field of community interpreting
- Adding to the discussion about the educational and training requirements for community interpreters
- Advocating for the provision of professional community interpreting services by social, legal and health care institutions
- Raising awareness about community interpreting as a profession

To qualify for nomination, the individual must comply with the following terms and conditions:

- She or he is a CLI Member in good standing
- She or he is not less than eighteen (18) years of age
- She or he has not been declared incapable by a court in Canada or any other country
- She or he does not have the status of bankrupt

Any member can nominate themselves or someone else. If you nominate someone else, the individual must be a member and agree to the nomination prior to your submission. The nominee will accept a three (3) year minimum term.

Nominations must be received by October 3, 2019, 5:00PM Pacific Standard Time. To submit your application, please fill out the nomination form attached and return by email to [admin@criticallink.org](mailto:admin@criticallink.org) as per the instructions.



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Following is a description of each Board position and the responsibilities each entails. In addition to the duties listed below, all members of the Board are expected to sign a Board Expectations document and ensure that they have the technical infrastructure available to be present for the Board meetings online via video format or other web-based applications. Board members are frequently asked by email for input on decisions affecting the entire organization and for contributions to committees or other projects. Nomination results will be announced prior to the Annual General Meeting (AGM) on June 30th, 2016 at the Critical Link 8 Conference in Scotland, UK. All candidates elected to office will be installed at this time.

For more information please contact CLI at [admin@criticallink.org](mailto:admin@criticallink.org).

**Treasurer:**

As per by-laws, the Treasurer shall be in charge of the Corporation's finances and must report to the membership, or make a report available at the request of any member, on the financial status of the Corporation once a year. The treasurer shall have such other duties and powers as the Board may specify.

**Key Accountabilities**

- Prepare budget in collaboration with Executive Committee
- Ensure that accurate books and records on financial condition are maintained
- Ensure comprehensive financial reports to the board are prepared in a timely and accurate manner
- Review and/or prepares monthly financial report, compare expenses with budgets and income, identify and anticipate problem areas and work with board members to correct those problems;
- Communicate financial information to organization's members;
- Prepare a treasurer's report for CLI General Meeting every 3 years;
- Oversee the financial aspects of board decisions
- Signing Authority for financial transactions

**Qualifications:**

- Background in accounting with strong analytical, interpersonal and communication skills

**Member-at-Large:**

To support existing executive committee and lead contribute to board initiatives and organizational mandate.

Individuals with experience and expertise in the following areas:

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- Organizational Growth and Sustainability
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## Board Nomination Form 2019 - 2022

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To submit your nomination, please fill out the form below and return by email to [admin@criticallink.org](mailto:admin@criticallink.org).

Select which applies:

- self-nomination
- nominating colleague\*

*\* I have confirmed that my nominee agrees to this nomination*

Preferred Board Position: \_\_\_\_\_

### Candidate Information

Name: \_\_\_\_\_

Name of Affiliated Organization (if any): \_\_\_\_\_

Title: \_\_\_\_\_

City/Town of Residence: \_\_\_\_\_

Province/State/Region: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_